Activity	Tasks	Allocated Responsibility	Cost (if known).	Update	Priority
Area of work:	**Council & Administration**				
Aim:	**•Efficient, effective & responsible running of Wetherby Town Council in discharging its duties and functions. •Attain LCAS Status.**				
Progress of council towards objectives.	Agree measurable targets and objectives which can be reported on.				1/2
Implement Reserves Policy	Open bank accounts to spread risk on investments.	RFO / Budgets & Governance Committee		Approval given for new accounts.	1
Elections (May 2027 & Casual Vacancies)	Display statutory notices and promote election process and timetable.	Clerk		Completed with co-options of new members 13/7/23.	Ongoing
	Upload standard documents and induction pack to shared portal.	Clerk			
	Induct new councillors prior to annual meeting of the council.	Clerk			
Council Offices	Promote and maintain office opening hours in accordance with decision by council on 14/3/23.	Clerk & Admin. Officer		16/9/24 - New Admin Officer to start work. Offices to be advertised as being open 8am to 1pm each day. 22/9/24 - Office hours advertised on social media. New signage ordered for TH office door and on board to be put outside when office closed.	Completed.
Meetings	Review schedule of regular committee meetings and consider whether to continue with this set format in 2024.	Council		Completed - December 2023	Completed.
	Draw up schedule of meetings for 2024 for adoption by council.	Clerk			
	Convene Annual Parish Meeting	Chair of the council.		2024 Annual Parish Meeting scheduled for 8/4/24.	
Action Plan	Adopt draft action plan.	Council		Completed.	Completed.
	Hold workshop with newly elected councillors to review plan and determine priorities for term of office.	Council / Clerk to convene.			
	Adopt updated action plan.	Council		Final print version agreed - 12/3/24.	

Activity	Tasks	Allocated Responsibility	Cost (if known).	Update	Priority
Area of work:	**Property**				
Aim:	**To maintain, adapt and enhance the council's assets for all people who live and work in and visit Wetherby.**				
Neighbourhood Plan Objective	To provide new and diverse education, leisure and recreational activities for all ages.	Council / LCC			Ongoing
Neighbourhood Plan Objective	To encourage inclusive access for local people to the range of housing that meets the needs for the town both in the short and longer term.	Council / LCC / Property Committee / Facilities Officer			Ongoing
Management of Bath House in Jubilee Gardens.	Be mindful of policy ENV1 (protection and enhancement of local heritage assets) when considering actions relating to / impacting on the Bath House and Jubilee Gardens.	LCC / Property Committee / Facilities Officer.			Ongoing
Management of War Memorial.					Ongoing
Management of Whitaker Memorial Shelter.					Ongoing
Management of Local Green Spaces.	Be mindful of policy ENV2 (Local Green Spaces) when considering actions in relation to the management of designated Local Green Spaces.	Landowner / Property Committee / Facilities Officer			Ongoing
Memorial safety in cemetery.	single	Facilities Officer		3/2/25 - Property Committee approved appointment of Green Tree Safety for 5 year programme of inspections.	1
	Contact families of grave-owners where there is a safety issue to request that remedial works are undertaken.	Facilities Officer		8.2.25 Burials Manager has begun searching the record for owners contact details in preparation for notifying them of the work required.	
	Subject to outcome of Pr22 arrange for remedial works to be carried out or for unsafe memorials to be laid down.	Facilities Officer			
	Liaise with Ward Councillors and Leeds City Council officers on proposals to take back responsibility for playground at end of lease and funding for new equipment.	Clerk / Facilities Officer		Completed.	
	Consultation on proposals for new equipment.	Clerk / Facilities Officer			
	Develop and gain approval for tender documents.	Clerk / Facilities Officer / Property Committee			
	Go out to tender on specification for new playground equipment.	Clerk / Facilities Officer			
	Receive tenders and consult on initial c	Clerk / Facilities Officer / Property Committee			

Playground - Sandringham Park	Secure funding for proposals.	Clerk / Ward Cllrs	£162,961 - advised of updated cost 15/3/24. Cost may change again as design is refined.	Approved at the CIL committee meeting on the 05.02.24 that up to £34,000 of CIL funding could be set aside for this project to pug funding deficit. 15/3/24 - £20K Awards for All grant confirmed. 10/6/24 - Wetherby District Lions confirmed £6,100 of funding. Potential funding source identified for remianing project deficit (https://fcccommunitiesfoundation.org.uk/funds/fcc-community-action-fund) Extra funding from CIL allocated to fill gap - confirmed at Full Council 11/03/25	1
	Place order for new equipment and arrange for installation.	Clerk / Facilities Officer / Property Committee		Amendments have been made to the playground proposal to reflect comments made during the public consultation. Playground ordered from Eibe 12/03/25	
Nidd Approach	Fence replacement.	Facilities Caretaker		Fence requires replacement. Quotations obtained. 08/04/2024 approval received to progress with quotation of £940 + VAT. Facilities Officer to discuss with resident due to land ownership.	1
Review grounds maintenance contract.	Collate information regarding current arrangements and use as the basis for an updated specification.	Facilities Officer		Draft tender written. Currently finalising details.	2
	Jubilee Gardens Riverside wall - vegetation removal.	Facilities Officer / Contractor		Include in grounds maintenance tender for routine clearance.	
	Seek approval of updated specification and agree tender arrangements.	Property Committee / Facilities Officer.			
	Go out to tender on revised specificatio	Clerk / Facilities Officer			
	Appoint contractor with effect from 1/4/	Property Committee		Deferred to April 2025.	
	New contract in force & monitored.	Facilities Officer & Contractor			
Nidd Approach	Lease / License renewal.	Clerk / Facilities Officer			TBC
Signage.	Replace information and safety signage at each site to ensure corporate image is maintained.	Clerk / Facilities Officer			2
Cemetery Workshop	Tender agreed for repointing works and to be advertised on contracts finder	Facilities Officer		3/2/25 - Property Committee approved specification prior to going out to tender via contracts finder.	2
	Appoint contractor	Facilities Officer			
	Works to Start	Facilities Officer / Contractor			

Millenium Field	Determine LCC plans for future of site.	Facilities Officer / Clerk / Ward Councillors / LCC		LCC have indicated a desire to retain this facility. Joint consultation to be carried out in mid-2024. Consultation live - November 2024 Consultation results now received. Meeting arranged with Mayor and Deputy Mayor and Ward Councillors.	2
Refurbishment of Railings - Garden of Rest	Repaint / Refurbishment of railings	Facilities Officer / Contractor	Estimated £22,104	Recommended for approval at the CIL committee meeting on the 05.02.24 that approximately £22,104 of CIL funding will be set aside for this item, subject to an updated quotation being received and approved. Update given to Property Committee - 2/12/24. Replacement now being considered as an option. 3/2/25 - considered at Property Committee, revised quotation received which is lower than expected. To be considered alongside garden renovations. 14/4/25 - Specification for works approved by Property Committee. Published for tender with a closing date of 12/5/25.	2
Church on the Corner	Internal restorations Appoint contractor Works to commence	Facilities Officer Facilities Officer Facilities Officer / Contractor		24/5/24 - Condition report received from St. James Church. To be considered by Property Committee. Advised by surveyor that repointing of	2
Raby Park	Additional tree planting in accordance with management plan.	Facilities Officer	Trees to be donated by Ashfield Nursing Home at no cost to the council.	Completed. Second phase of planting to be undertaken. Planting competed 22/2/25	2
Planting Scheme - Garden of Rest	Plan with WiB what would be an improvement	Facilities Officer		Request made to use CIL funding for this item and undertaken whilst railings being replaced.	2
Refurbishment of Railings - Jubilee Gardens	Repaint / Refurbishment of railings	Facilities Caretaker			3
Scaur Bank	Feasibility study on proposals to move play equipment from Scaur Bank to Millennium Field. Agree progression of project in accordance with outcome of Millennium Field negotiations.	Facilities Officer. Property Committee			3
War Memorial Clean	Indicative cleaning cost provided - road closure may be required.	Facilities Officer	Estimated £22,000	Recommended at the CIL committee meeting on the 05.02.24 that up to £22,000 of CIL funding will be set aside for this item, subject to total costs being verified. Quote obtained indicates that cost would be less (in region of £7k).	3

Planting Scheme - Bridgefoot Gardens	Plan with WiB what would be an improvement	Facilities Officer	£4,500	Recommended for funding at the CIL Committee meeting on the 05.02.24 that £4,500 of CIL funding will be earmarked for this item.	3
Van	Potential replacement	Facilities Officer		Van will be 20 years old in 2027. Investigate alternatives in year 2/3, so that we're prepared for when it's no longer fit for purpose.	3
Skate Park	Refurbishment to be undertaken	Facilities Officer / Contractor		DoE participants to re-paint equipment. Commenced 4/7/23.	3
Scaur Bank Fitness equipment	Assess what is needed	Facilities Officer / Contractor	Between £8 and £20k, depending on scope of works.	Initial discussions and costs gained from suppliers	4
	Write and advertise tender for works	Facilities Officer			
	Appoint Contractor	Facilities Officer			
	Works to commence	Facilities Officer / Contractor			
Bath House Improvements	Programme of works to be agreed	Facilities Officer		1/10/24 - single handrail installed to aid access as a temporary measure prior to more extensive works being considered in year 5.	5
	Works to start - Upper level	Facilities Caretaker		11/09/23 Upper part of the bath house repainted. New windows installed.	
	Lower Level improvement Works	Facilities Officer / contractor		Costs gathered for internal improvements	
Garden of Rest	New Noticeboard	Facilities Officer / Caretaker			TBC
Scaur Bank Path/Banking Repair	Assess what is needed.	Facilities Officer / Contractor		10/9/24 - Following feedback from a member of public access improvements (installation of a ramp) at bottom of main ramp to be undertaken as an immediate opportunity. 25/9/24 - reviewed by Facilities Officer and not needed as area of concern was on the Ings, not Scaur Bank.	TBC
	Write tender for works				
Depot	Guttering - Improvements around entra	Facilities Caretaker			TBC
Bee Hotels	To be created with local groups.	Cllr Mulhall		Facilities Caretaker working with Cllr Knight to build and install bug hotel. Existing facility burned by arsonists. To be replaced by Facilities Caretaker.	Ongoing
Flowerbed Sponsorship	Areas to be confirmed	Clerk / Facilities Officer			Ongoing
Eroding bank - Sandringham Park.	.	Facilities Officer.		No action required - allow vegetation to grow in area	No further action required.
Raby Park	Fence painting	Facilities Caretaker		Fence previously repainted however it has since rotted. Grounds maintenance contractor has replaced the damaged fencing 05/02/2024	Completed

Bike repair stands.	Receive and arrange for installation in Garden of Rest and Little Toe.	Facilities Officer			Completed
Church on the Corner	Tender agreed for repointing works and to be advertised on contracts finder	Facilities Officer		Tender period completed 24/6/23.	Completed
	Appoint contractor with effect from 1/8/	Facilities Officer		Lime Mortar Restoration appointed by Property Committee 3/7/23.	
	Works to Start	Facilities Officer / Contractor		Completed August 2023.	
Refurbishment of Railings - Bridgefoot Gdns	Repaint / Refurbishment of railings	Facilities Caretaker		Railings repainted by Facilities Caretaker 11/09/2023	Completed
Walton Road tree planting to prevent unlawful incursions.	Agree planting proposals after securing agreement from neighbouring properties.	Cllr Mulhall / Facilities Officer	£2,352.56 - Grant funded by White Rose Forest.	Planted - w/c 11/3/24. Project complete.	Completed
	Secure funding for purchase of trees.	Clerk / Cllr Mulhall			
	Purchase and plant trees during 2023/24 planting season.	https://thorpetrees.com/			

Activity	Tasks	Allocated Responsibility	Cost (if known).	Update	Priority
Area of work:	**Town Hall**				
Aim:	**Maintain and operate Wetherby Town Hall in role as managing trustee.**				
Window Refurbishment	2 windows near to completion out of 7	Facilities Caretaker	£3k		1
Prepare Long-Term, funded PPM plan for Town Hall		Facilities Officer / Town Hall Management Committee			1
Guttering	Leaks to be repaired	Facilities Officer / Contractor	Course is £250 - hire of machine tbc	To be undertaken by contractor.	1
Boiler replacement -Priority 4 works arising from quinquennial report.	Assess what is needed	Facilities Officer / Contractor	£35-55k	2 Initial quotes provided	2
	Write and advertise tender for works	Facilities Officer		ender published with closing date of 9/5/25	
	Appoint Contractor	Facilities Officer			
	Works to commence	Facilities Officer / Contractor			
Emergency Lighting & Electrical Works				Investigation ongoing by Facilties Officer	2
Town Hall Roof repair programme	Assess what is needed	Facilities Officer / Contractor		Quinquenial report	2
	Write and advertise tender for works	Facilities Officer		25/3/24 - agreed to appoint Maddison James to arrange works. 13/6/24 - Acomb Construction appointed. 6/9/24 - works begun on repairs to chimney stack. 1/11/24 - temporary works to flat roof completed and scaffolding removed.	4
	Appoint Contractor	Facilities Officer			4
	Works to commence	Facilities Officer / Contractor			5
	Full roof repair.	Clerk / Facilities Officer / Maddison James	£500,000 (current estimate).		Within 5 years.
CCTV Upgrade	Assess what is needed	Facilities Officer / Contractor			
	Write and advertise tender for works	Facilities Officer			
	Appoint Contractor	Facilities Officer			
	Works to commence	Facilities Officer / Contractor			
Intruder Alarm upgrade	Assess what is needed	Facilities Officer / Contractor			
	Write and advertise tender for works	Facilities Officer			
	Appoint Contractor	Facilities Officer			
	Works to commence	Facilities Officer / Contractor			
	Assess what is needed	Facilities Officer / Contractor		Quote received	

Ceiling Insulation - Deighton Room	Appoint Contractor	Facilities Officer	£15k		
	Works to commence	Facilities Officer / Contractor			
Extract Fans - Bramham Room	Assess what is needed as not been working for some time.	Facilities Officer / Contractor			
	Appoint Contractor	Facilities Officer			
	Works to commence	Facilities Officer / Contractor			
Purchase of equipment.	New boards to be purchased - current ones are very tatty	Facilities Officer / Caretaker	Purchased and in use January 2024		
Watering System - Removal	Remove from building	Facilities Caretaker	0		Completed.
Internal decoration and carpet replacement- Priority 3 works arising from quinquennial report.	Assess what is needed	Facilities Officer / Contractor	Plan of works with contractors selected circa 45k	Quotes from contractors submitted	Completed - autumn 2023.
	Appoint Contractor	Facilities Officer / Contractor		Choose contractor and plan works	
	Works to commence	Facilities Officer / Contractor		Works start to completion	
Town Hall – Energy Performance Certificate (EPC)		Facilities Officer		Building is 'C' rated.	Completed.

Activity	Tasks	Allocated Responsibility	Cost (if known).	Update	Priority
Area of work:	**Markets**				
Aim:	**Maintaining a popular market town being mindful of heritage.**				
Neighbourhood Plan Objective	To further develop a vibrant and prosperous market town….	Markets Committee			
Consultation on development of Wetherby markets.	Design consultation and agree methods of engagement.	Clerk / Comms/Events Officer & Markets Committee.	£0	Proposals drafted, approved by Markets Committee on 15/2/24.	1 COMPLETED
	Public consultation on future development of Wetherby market.	Clerk / Comms/Events Officer & Markets Committee.		Public consultation held between the 7th March 2024 and 28th March 2024 during the Thursday market and throughout March on social media and with public survey forms being available in the Town Hall foyer.	
	Stallholder consultation on future development of Wetherby market.	Markets Committee.	£0	Market trader consultation completed.	
	Consultation on future development of Wetherby market in consultation with local businesses.	Markets Committee.	£0	Undertaken by Cllr Buckle.	
	Analyse results of consultation and agree arising actions.	Clerk / Comms/Events Officer & Markets Committee.	£0	20/6/24 - Results presented to Markets committee. August 2024 - public summary of results published in paper format, website and social media channels.	
Carry out NABMA's diagnostic health check tool and report to Markets Committee on results.		Clerk	£0	NABMA contacted 4/7/23. Working document shared with Markets Committee 16/02/2024 - to analyse health check tool following the completion of the Markets survey. Diagnostic tool under review as of 20.02.2025. 4-5 questions being completed each meeting.	ONGOING
Update licence agreeement with traders on Thursday market.			£0	Agreed to update following the completion of the Markets survey	2

Provision of International Market		Markets Committee / Comms & Events Officer & Rapid Events.		Site vist with Market Place to discuss arrangements 26/03/24. Awaiting detailled market plan. 20/6/24 - plans presented to Markets Committee. 18/7/24 - Rapid Events appointed as preferred supplier.First market proposed for 25th to 27th April 2025, with a second in October 2025 if successful. 1/11/24 - SAG process complete for first market. Road closures being applied for. Promotion starting with neighbourhood business letters around the market place and socials. Meeting held with organiser 23/1/25, plans progressing. 25-27th/4/25 - April market completed. Additional market proposed 3-5th October 2025	COMPLETED 2
Love Your Local Market	Register and participate in event.	Clerk Comm/Events Officer.		To register and participate in the 2025/6 year.	2
6 weeks of summer school holiday events.	Agree activities with stallholders.	Clerk / Events & Comms. Officer	£0	Completed in 2024 by Comms/Events Officer	Ongoing 2
	Design and distribute publicity materials	Clerk / Events & Comms. Officer	£0	To repeat in 2025	
	Ensure that required resources are purchased and available each week to facilitate activities.	Clerk / Events & Comms. Officer			
	Arrange for suitable prize for participation by children.	Clerk / Events & Comms. Officer			
	Run themed market each week through school summer holidays.	Events & Comms. Officer	£0		
Easter Egg Hunt	To run in the market place during the Easter holidays	Comms. & Events Officer		Completed in 2024.	Ongoing. Annual
	Design and distribute publicity materials.		£0	Completed in 2025 (180 children).	

Activity	Tasks	Allocated Responsibility	Cost (if known).	Update	Priority
Area of work:	**Events**				
Aim:	**To provide and support a broad programme of events in Wetherby for the people who live and work in and visit Wetherby.**				
Consultation on development of new events.	Design consultation and agree methods of engagement.	Comms. & Events Officer / W2W Group		Survey to be carried out in conjuction w	Ongoing 2
	Consider provision of / support for new events such as screening of Glastonbury and a Wetherby Pride Event.		£0	Scoping document written by Comms/E	
Civic Service	2024 - Organise service of thanksgiving at St. James' Parish Church.	Clerk / Admin. Officer	£500 pa	Completed. 21/04/2024	2 Ongoing
	2025 - Organise service of thanksgiving at church of Mayor's choice.	Clerk / Admin. Officer		2024 service to take place on 6/4/25 in Wetherby Methodist Church. Church and Civic representatives notified. Invitations prepared and initial planning meeting scheduled for 19/2/25. Completed by Comms & Events Officer.	
	2026 - Organise service of thanksgiving at St. James' Parish Church.	Clerk / Admin. Officer			
Remembrance	To organise the annual Remenbrance event	Clerk / Admin. Officer			Annual
Bonfire	To record detailed action plan for delivery of event and transfer responsibility to Comms.& Events officer.	Comms. & Events Officer		Completed.	2
	Continue to organise bonfire event on an annual basis.	Council / Comms. & Events Officer		26/5/24 - Funfair & Fireworks - replacement event delivered after cancellation of 2024 bonfire. 2/11/24 - successful Bonfire and Fireworks event delivered.	Completd and ongoing annual
Support for Drovers Marching Band Contest 2024		Mayor & Councillors & Comms. & Events Officer	£0	Completed 2024.Ongoing. Joining details for Mayor sent to Cllr Payne and recorded on engagement planner.	Ongoing 2
National Events		Comms. & Events Officer	£0	Ongoing 6/6/24 - Comms & Events Officer assisted with D-Day 80 Commemorations supporting Wetherby & District Branch of RBL. March/May Comms & Events Officer assisted with the organisation of VE 80 Day 8.5.25.	Completed as Scheduled and ongoing 2
Ongoing support for organisations.		Comms. & Events Officer	£0	Knitting Ninjas	Completed 2

Ongoing support for organisations.		Comms. & Events Officer	£0		Completed 2 and ongoing
Ongoing support for organisations.		Comms. & Events Officer	£0	Civic Society W200 event 12/10/24. RBL D DAY 80, VE 80 DAY	Completed 2
Litter Pick	Litter pick around the Town Centre.	Cllr Mulhall		18/3/23 - litter pick held as part of Great British Spring Clean. Litter pick completed 5/4/25	Annual
Single Use Plastic Free Events	Champion the annual community bonfire and fireworks event as a 'plastic free event'. Improve plastic free status of other events put on by WTC / Welcome to Wetherby.	Comms. & Events Officer	£0	Require all concessions to use single-use plastic alternatives / not to use single use plastic items. Provide improved waste recycling facilities.	Completed and ongoing

Activity	Tasks	Allocated Responsibility	Cost (if known).	Update	Priority
Area of work:	**Communications**				
Aim:	**To improve quality and channels of information disseminated to members of the parish public. Promoting Wetherby to the town and wider world as a place to live, work and visit.**				
Renewal of website.	Determine requirements for new websi	Communications Committee & Comms. Officer	Budget virement of £7,500 to cover.	12/2/24 - Facebook post asking public what's needed from a new website.	Completed and ongoing.1
	Produce tender document.			Completed	
	Tender process.			Started 4/4/24. Tender period finishes 30/5/24. 9/7/24 - tenders to be considered by Full Council and contractor appointed.	
	Development and implementation of website. Content updates to be completed on an ongoing basis.			9/9/24 - Prototype website received, development underway. Development due to complete end Nov. 29/11/24 - new website now live. Formal launch 12/12/24. Website content updates ongoing by Comms/Events Officer, & Assistant Clerk.	
Production of newsletter.	Quarterly production of Town Council information.	Comms & Events Officer/Communications Committee		Ongoing.Considered by Comms Committee on 13/1/25. Principals of format and distribution to be considered going forward with options for distribution, including through On Your Doorstep, Excelle etc.	Ongoing 2
Retention of Information Policy	Draw up and adopt retention of information policy to reflect revised office arrangements.	Clerk / Admin. Officer			2
Cemetery Manual	Review draft document, finalise and include in office manual.	Clerk / Burials Manager			2
	Burials Manager to give on-site practical demonstration of frequent tasks to other staff.	Burials Manager		Facilities Caretaker has seen demonstration of interments. Cemetary Officer beginning to demonstrate other tasks to Admin.	
Angel Icon	Develop potential for marketing Wetherby, based on use of angel icon from war memorial.	Clerk & Comms Officer		Angel icon used on the new website. Funding received in 2023 for wooden angel keyring, to use as public engagement	3
Visitor Guide/Leaflet	Consider whether to update and replace visitor guide. Proceed to reprint.	Welcome to Wetherby/Comms & Events Officer		Ongoing. Awaiting outcome of parking charges consultation by LCC.	3
	Distribute printed leaflets and upload digital copy to website.	Comms & Events Officer			
	Agree themes for additional leaflets in s	Welcome to Wetherby			

	Design and produce additional themed leaflets.	Clerk & Comms Officer			
Interpretation Boards	Provision of climate / biodiversity information at key sites.	Clerk / Facilities Manager			3
Merchandise	Develop range of eco-friendly merchandise to generate income and raise profile of Welcome to Wetherby.	Welcome to Wetherby		Wooden angel keyrings produced.	5
Refine branding: Town Council Welcome to Wetherby Town Hall Wetherby Markets				Being progressed as part of development of new website.	Ongoing
Promotion of Council	Engagement activities to raise awareness of work of council, including climate activities.	Clerk / Committee Members / Communications & Events Officer/Asst. Clerk.	£0		Ongoing.
Communications Strategy	Development of a proactive communications policy.	Comms & Events Officer.	£0	Approved 10/9/24, see item 108 24-25	Completed.
Clean Water Bathing status.	To provide input to, and support for, Wetherby and Villages Clean River Group.	Cllr Harrington / Ward Councillors		Notification received from Wetherby & Villages Clean River Group of attaining Bathing Water status - 13/5/24 Clean water bathing status letter of support provided 31/10/23.	As required.
Mechanism for urgent delivery of information.		Comms & Events Officer.	£0	Routine publication of information on social media by Comms Officer.	Completed

Activity	Tasks	Allocated Responsibility	Cost (if known).	Update	Priority
Area of work:	**Planning & Development**				
Aim:	**"Wetherby will be a fair, inclusive and high quality sustainable place to live and work and will strive to maintain and enhance its character as a genuine market town." The Vision for the Future - Wetherby Neighbourhood Plan**				
Neighbourhood Plan Objective	To support the provision of a range of housing that meets the needs of the town both in the short and longer term.	Planning Committee / Full Council			
Neighbourhood Plan Objective	To encourage inclusive access for local people to the range of facilities and services that they need.	Planning Committee / Full Council			
Neighbourhood Plan Objective	To further develop a vibrant and prosperous market town by encouraging development that supports a range of good quality jobs, businesses, shops and services that meet the needs of local people and protects and enhances the quality of the local environment.	Planning Committee / Full Council			
Neighbourhood Plan Objective	To provide new and diverse education, leisure and recreational activities for all ages in order to promote healthy and crime-free lifestyles.				
Racecourse Approach (Persimmon) development.	Provide WTC representation and feedback to planning and developers.	Cllr Mulhall Cllr Harrington Cllr Payne		9/9/24 - preparatory works have started. Sojme conditions to be discharged. May develop into an ongoing role on a liaison committee.	2
Swinnow Park Housing Development	Provide WTC representation and feedback to planning and developers.				
Maltkiln Development	Provide WTC representation and any required feedback to planning developers.			Cllr Mulhall to attend public consultation on the 7th May 2024. 02.12.2024 letter to planning officer objecting to proposal sent. 17.03.2025 Letter of response to main modifications sent.	
Update Neighbourhood Plan					5

Responses to planning applications for new housing.	Consider policies H1 and H2 from Neighbourhood Plan when reviewing planning applications for new housing.	Planning Committee / Full Council			
Responses to planning applications for health care facilities.	Consider policy HWL3 (Health care facilities) when reviewing planning applications for new facilities.	Planning Committee / Full Council			
Responses to Planning Applications for town centre development.	Consider policy WE1 (Town Centre Development) when reviewing relevant planning applications.	Planning Committee / Full Council	£0		
Responses to Planning Applications for tourism related development.	Consider policy WE2 (Sustainable Tourism Enhancement) when reviewing relevant planning	Planning Committee / Full Council	£0		
Responses to Planning Applications for proposals which would adversely effect the designated Green Corridors.	Object to proposals for development which would sever, block or prejudice Green Corridors in accordance with Policy ENV3 (Green Corridors) in the Neighbourhood Plan.	Planning Committee / Climate Emergency Committee / Full Council.			
Responses to applications for sport and leisure facilities.	Consider policy HWL1 (Sport & Leisure Facilities) when reviewing relevant planning applications.	Planning Committee / Full Council	£0		
Responses to applications for development in the Conservation Area.	Consider policy D1 (The character of the Conservation Area) when considering relevant planning applications.	Planning Committee / Full Council			
Wetherby High School Site	Consider objective of seeing the existing Wetherby High School site regenerated to benefit the whole community and, most importantly, develop the school into an outstanding facility for young people. Be mindful of policy E1 in the Neighbourhood Plan.	Planning Committee / Full Council.		Full Council 8/10/24 - The Department for Education has submitted their pre-application inquiry and aim to submit a full planning application later in the year.	
Responses to applications for new developments.	Consider policy D2 (Connectivity of new developments) when considering relevant planning applications.	Planning Committee / Full Council.			Ongoing