WETHERBY TOWN COUNCIL
EXTRAORDINARY EVENTS COMMITTEE MEETING
AGENDA

Date: **Tuesday 20th October 2026.**
Time: **6.00pm**
Location: **Court Room, Wetherby Town Hall, Market Place, Wetherby, LS22 6NE.**

Dear Sir/Madam,

You are invited to attend an Events Committee Meeting for the purpose of determining the agenda items listed below.

The aim of this Committee is to oversee and develop strategies for Wetherby Town Council's annual programme of events

Yours sincerely,
Assistant Clerk to the Town Council.

14th October 2026.

AGENDA

1. Apologies.
To receive apologies and approve reasons for absence.
Local Government Act 1972, s 85 (3)

2. Declarations of interest.
To receive any declarations of interest and consider requests for dispensation.
Localism Act 2011, s 31
Members' Code of Conduct, para. 13-18, 19-20

3. Public participation.
Public bodies (Admission to Meetings) Act 1960, s 1 (3)
To receive questions or comments from members of the public relating to the work of this Committee.

4. Minutes
To receive the minutes of the Events Committee held on the 15th September 2026, as approved by Full Council on the 13th October 2026.
(Paper circulated)

5. Christmas Events.
To receive a verbal update from the Town Clerk and Facilities Officer on project planning for the following events.

5.1. Bonfire Night 2026.

5.2. Remembrance Sunday 2026.

5.3. Light Switch-on & Carol Concert.
5.3.1. To note cost to install Christmas Street Lighting through The Christmas Lights Volunteer Group or Leeds Lights Team and agree course of action.

5.3.2. Consider grant of £1,000 to the Wetherby Christmas Lights Volunteer Team, towards the upkeep, maintenance, and purchase of Christmas Lights in Wetherby. As delegated from Full Council.

5.4. Window Dressing Awards

5.5. Jubilee Awards

5.6. Christmas Film Screening.

6. Items for information.

7. Date of the next meeting.
The next Events Committee to be held on the 17th November 2026.

Councillors must declare any interests on specific agenda items and these interests will be noted in the minutes. They must disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. They must also declare any other significant interests which they wish to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

Members are reminded that Wetherby Town Council has declared a climate and biodiversity emergency and as such must be mindful of its duties under the Environment Act 2021.

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol and code of practice for the use of recordings by third parties is available from the Town Clerk.