WETHERBY TOWN COUNCIL

The Town Hall, Market Place, Wetherby, LS22 6NE
Tel: 01937-583584
E-mail: admin@wetherby.co.uk
wetherbytowncouncil.gov.uk

Dear Councillors,

You are hereby summoned to attend the next meeting of the Town Council which will be held **at 7pm**

on Tuesday 10th November 2026 in The Court Room,

The Town Hall, Market Place, Wetherby, LS22 6NE,

for the purposes of determining the agenda items listed below.

Yours sincerely

Dianne Rickaby (Mrs.)
Town Clerk.

3rd November 2026.

AGENDA

Mayor to open the meeting at 7pm

Housekeeping - *All Councillors and members of the public are asked to ensure that mobile phones are switched off before the start of the meeting. Fire evacuation areas will be identified.*

136 26-27 **Questions or comments from members of the public.**
Not later than 7.15pm.

137 26-27 **Reports from Ward Councillors.**

a) **Councillor Alan Lamb**

b) **Councillor Norma Harrington**

c) **Councillor Penny Stables**

138 26-27 **To receive any declarations of interest and consider requests for dispensations**

139 26-27 **To receive apologies and approve reasons for absence**

140 26-27 **Town Council Minutes**
To approve the minutes of the Town Council meeting held on 13th October 2026. *(circulated)*

141 26-27 **Mayor's update –** To receive a verbal update on any civic engagements attended or Mayoral matters.
(For information only).

142 26-27 **Town Clerk's update report –** Town Clerk to verbally advise of any matters arising outside of the committees for Councils information.
(For information only).

145 26-27 **Document Retention Policy.**
To receive and consider approving an amended document retention Policy.
(Paper to follow).

146 26-27 **Financial Matters, reports and updates**

a) **List of Payments (WTC)**
To consider and approve a list of payments reviewed at the Budgets & Governance meeting prior to this meeting for the period between the *13th October 2026 to 11th November 2026*.
(Paper to follow)

b) **List of payments (Town Hall CIO)**
To consider and approve the list of payments reviewed at the Budgets & Governance meeting prior to this meeting for the period between the *13th October 2026 to 11th November 2026*.
(Paper to follow)

c) **Grant Application – Better Wetherby**
To consider a grant application received from Better Wetherby towards the subscription of their website for public engagement. Requested amount of £244.80.
(Paper circulated).

d) **Christmas Light Switch-on event**
To receive an update on arrangements for the Christmas Light Switch-on event and note decision made under the Clerks delegated authority to make payment to Leeds City Council to install street lighting.

e) **Budget Preparation**
To receive a draft working budget for the 2027-28 financial year and note discussions from the Budget Preparation Workshop.

147 26-27 **Budgets & Governance Committee**
To receive the minutes of the Budgets & Governance Committee meeting held on the 13th October 2026, as approved by members of the 10th November 2026.
(Paper circulated).

148 26-27 **Events Committee**
Minutes of the Events Committee meeting, held on the 20th October 2026, to be approved by committee members and received by the council.
(Paper circulated).

149 26-27 Planning Committee

a) Planning Committee – 13th October
To receive the minutes of the Planning Committee meeting held on the 13th October 2026, as approved by committee members at the Planning Committee held on the 10th November 2026.
(Paper circulated).

c) North Yorkshire Local Plan – public consultation
To receive documents for a public consultation on the North Yorkshire Local Plan's Scoping document and Draft Engagement Strategy, and consider a response as appropriate.
Members are directed to: https://northyorks-consult.objective.co.uk/kse/

150 26-27 Property Committee

a) Property Committee – 20th October
Minutes of the Property Committee meeting held on the 20th October 2026, to be approved by committee members and received by the Council.
(Paper circulated).

b) Definitive Map Modification Order Application – Wetherby Bridleway 17
To receive a proposed Public Path Order at Wetherby Bridleway No. 17 at B1224 York Road, Wetherby, and agree comments as appropriate.
(Paper circulated).

151 26-27 Markets Committee
Minutes of the Markets Committee meeting held on the 20th October 2026, to be approved by committee members and received by the council.
(Paper circulated).

152 26-27 Police Matters – Council to receive updates on:

a) Police matters.

b) PACT information - *October 2026*
(Paper to follow).

153 26-27 Highways – To receive any information on future highway works that were not circulated previously to members.

154 26-27 Correspondence – for information only

155 26-27 Next meeting to be held on the 8th December 2026.
Items for consideration at the next meeting to be sent the Town Clerk by the 1st December 2026.

All Councillors and members of the public are asked to ensure that mobile phones are switched off before the start of the meeting.
Councilors must declare any interest on specific agenda items and these interests will be noted in the minutes. They must disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. They must also declare any other significant interests which they wish to declare in

public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol and code of practice for the use of recordings by third parties is available from the Town Clerk.